Show Code: K176350310

2010 Women Today

Knoxville Convention Center
Show Schedule

Exhibitor move in	Show Date:	Exhibitor move out
Thursday, March 18 (9am-7pm)	Friday, March 19 (9am-6pm), Saturday, March 20 (9am-6pm), Sunday, March 21 (Noon-6pm)	Sunday, March 21(6:30pm-9pm), Monday March 22 (9am-Noon)

CONTRACTOR SERVICES

Shepard Exposition Services
5401-M Hovis Rd. Charlotte, NC 28208 Phone: 704-394-9140 Fax: 704-398-0914 charlottecustsvc@shepardes.com

Booth Package for this show: 8'H back drape, 3'H side drape, Carpeting, (1) 6'L (30"H) skirted table, (2) chairs, (1) wastebasket, (1) 7"x44" ID Sign
Drape colors will depend on booth placement. Exhibit Hall will be carpeted in Tuxedo*

Upgrades and additional furnishings may be found on this page. Other products and services are available through customer service 704-394-9140.

Booth Accessories

	Quantity	Description	Advance Price	Total
50020		Side Chair	16.50	$
50021		Arm Chair	25.00	$
51089		Pedestal Table 42"H, 36"Diam.	60.00	$
50040(4ft.), 50044(6ft.), 50048(8ft.)		Unskirted Table (4'L)(6'L)or (8'L), 30"H -**Indicate Desired Length.**	35.00	$
50245		Literature Pockets (for 8.5"x11" Docs)	40.00	$
50042		4'L x 30" H (Skirted)table	47.50	$
50046		6'L x 30"H (Skirted) table	52.50	$
50050		8'L x 30"H (Skirted) table	57.50	$

Please indicate table skirting color choice below for 30" High and/or 42" High skirted tables:

(1) Red	(5) Blue	(10) Grey
(2) Green	(6) Black	(13) Teal
(3) White	(7) Burgundy	(4) Gold

68105		Flood Light	60.00	$
50236		2' x 8' Grid panel with T-Base Legs - chrome*	98.25	$
50024		Counter-Height stool (42"H)	25.00	$
50091		Wastebasket	20.00	$
50094		Chrome Easel	30.00	$
50041		4'L, 42"H, Counter Table, Skirted	57.50	$
50045		6'L, 42"H, Counter Table, Skirted	62.50	$
50049		8'L, 42"H, Counter Table, Skirted	67.50	$

50255		10x10 Carpet	115.00	$
50256		10x20 Carpet	145.00	$
50009		Carpet Padding	.50 sqft	$

Please indicate carpet color choice below (Exhibit Hall Will Be Carpeted)

1 Red	5 Blue	10 Grey
7Burgundy	6 Black	25 Tuxedo

Material Handling and Labor

No. of lbs	Description		Price/cwt	Total
Drayage	*Direct Shipments to Show Site $96 minimum charge		$52/cwt	$
NOTICE	The first day freight can arrive at show-site is March 15, starting at 8am.		$52/cwt	$
	Loose or Uncrated Material Surcharge to Show Site		$9.50	$
	Specialized Carrier to Showsite ($45 Minimum)	1st Carton	$35.00	
		add'l carton	$10.00	$
	Labor Rates		Rates are per man, per hour	
ST	Mon - Fri, 8:00 a.m. to 5:00 p.m		$45.00	$
OT	Mon - Fri, 5:00 p.m. to 12:00 a.m. Sat, 8:00 am - 12:00 a.m.		$56.25	$
DT	Mon - Sat., 12:00 a.m. to 8:00 a.m. Sun and Holidays, all hours		$90.00	$
	Forklift and operator, per hour		$90.00	$

$45 min. charge for specialized carrier to show site.

Total $

Payment Enclosed $

Showsite Shipping Address:

Knoxville Convention Center
701 Henley Street
Knoxville, TN 37902
865-251-6016

Please add 9.25% for taxes to your order.

Exhibiting Company Name:			**Email Address:**			**Booth#**_____
Billing Address for Credit Card:				**Fax Number:**		
Printed Name:				**Telephone:**		
Credit Card Type: (Circle One)	**Please Charge My…**	**Visa**	**MasterCard**	**American Express**		**V-Code:**_____**(Last 3 or 4 digits on back)**
Credit Card Number					**Expiration Date:**	
Authorized Signature:						

Order Payment Policy: Full payment of rental charges, including applicable tax, must accompany your advance order. Floor orders are limited to availability. **All orders must be received by mail, email, or fax. Phone orders will NOT be accepted.**

*Material Handling Charges are calculated on show site, once the weight tickets & freight are received by Shepard. Receipts for material handling and all other show-related charges will be handed out during the show and are available for printing by the on-site Shepard Service Personnel.

***Tuxedo carpet** consists of a black and grey blend.

By submitting the above credit card information, you are authorizing Shepard Exposition Services to use this credit card account for any additional amounts incurred as a result of show-site orders placed by your company's representative or exhibitor, to include material handling (drayage) charges for shipments received by Shepard on your company's behalf and any unpaid balances due to Shepard for services/furnishings provided. **Note: Credits will be issued at show-site only.**